

## ROOM INVENTORY

**Ministry:** \_\_\_\_\_ **Department:** \_\_\_\_\_ **Dept. Code:** \_\_\_\_\_  
**Section:** \_\_\_\_\_ **Room No.:** \_\_\_\_\_

Asset I.D No.	Asset Description	Quantity	Asset Type

Signature of Officer I/c Room  .....	Signature of Officer I/c Inventory  .....
Date of Report:    /    /	Sheet ___ of ___